



FRESHWATER BAY PRIMARY SCHOOL

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P&C ASSOCIATION INC.

EXECUTIVE MEETING AGENDA

Wednesday 5 August 2020 at 7.00pm to 8.30pm

Staff Room

Attendees: Graham Carmichael (GC), Sanjif Ratneser (SR); Noel McKay (NM), Matt Sikirich (MS); Simon Reid (SR), Campbell Airey (CA), Janine Feurstein (JF), Faye Styles (FS), Jenella Downing (JD); Mark Davies (MD); Brooke McAullife (BM); Ainslie Cornelius (ACo)

Apologies:

#	Topic	Who
1	<u>President's Report and Welcome</u>	GC
2	<u>Ratification:</u> - Minutes from EM on 13 May 2020	GC
3	<u>Matters Arising from Previous Meetings:</u> - Action items from the minutes 13 May 2020. - ACTION GC will circulate the carpet extraction quote for the EM to vote on. DONE - ACTION SR to raise lost property with the student executive. - ACTION NM to follow up on vendors who pay to attend the Sundowner. - ACTION NM to follow up CK to determine how to bill for the new year and the padlock changeover. - ACTION MS to invite MW to EM's - ACTION MS to send class rep contact list to JD to introduce herself to the reps. DONE - ACTION MS to see if there is a letter to the Royal show re parking. DONE not on file - Year 6 Leavers - Royal Show parking - Athletics carnival fundraiser	GC

	<ul style="list-style-type: none"> - Solar. - School educational support. - Tuesday Treats. - Audit Report (NM) 	
4	<p><u>Matters to Consider – Feedback from the School Community to the P&C</u></p> <ul style="list-style-type: none"> - SR to present the Matters to Consider list. - School and Teacher initiated matters. - Facebook/Word of Mouth matters. 	SR
5	<p><u>Update on Events</u></p> <ul style="list-style-type: none"> - Other events coming up. - Golf day. 	EC
6	<p><u>Committee Updates</u></p> <ul style="list-style-type: none"> - Fundraising – (FS) Wendy Carmichael, Faye Styles, Ashe Mackinnon - School Board - Faye Styles - Tuesday Treats - Teleah Bolt, Pippa Tilbrook (NM Exec Rep) - Secondhand Uniforms - Ashe Mackinnon, Amelia Chaney (FS Exec Rep) - Tennis Courts - Christy Kemp (NM Exec Rep) - Grants – Maggie Westbrook (Exec Rep TBC) - Scholastic Books Coordinator - Gilly Frette, Christy Kemp (BM Exec Rep) - Class Rep Co-ordinator (JD) 	EC
7	<p><u>Financial Report/update</u></p> <ul style="list-style-type: none"> - Cash position. - Revenue and expenditure forecast. - Notification of Expenditure Approved by Executive Circular Resolution. Nothing to report. 	NM
8	<p><u>P & C Rules and Proposed Resolutions</u></p> <ul style="list-style-type: none"> - Nothing to report. 	MS
9	<p><u>Other items:</u></p> <ul style="list-style-type: none"> - COVID-19. - ACNC Information. 	GC
	<p><u>Next Meeting:</u> General Meeting – 16 September</p>	
	<p><u>Meeting Closed</u></p>	

