



FRESHWATER BAY PRIMARY SCHOOL

FRESHWATER BAY PRIMARY SCHOOL - P&C ASSOCIATION INC.
 ANNUAL GENERAL MEETING
 26th February 6pm

Pippa Tilbrook (President), Jill Jensen (Vice President), Daniel Czechowski (Treasurer), Meromie Briggs (Secretary)

Item	Topic	Who
1	<p>President's welcome & acknowledgement of country was given by Pippa Tilbrook and an introduction to the FWB P&C.</p> <p>A motion to ratify the minutes of the previous General Meeting (6/11/23) was moved by Jenella Downing & seconded by Orlaith Reid. Motion passed by majority.</p>	PT
2	<p>Principal's Report</p> <p>Asher Dragun tabled the principals report - see attached.</p>	AD
3	<p>Financial Report</p> <p>Treasurer Dan Czechowski tabled the financial position as at 31/12/2024 (attached) and went through forecasted spending and income of the P&C. Cash at bank (before commitments) is \$83,384.</p> <p>Discussion around previous consensus to hold a minimum cash buffer of around \$50k in the bank. Projections for 2024 include very conservative Fundraising income, without Coordinator in place.</p> <p>A motion was put forward by Dan Czechowski to refrain from conducting an outside audit this year as it is not required for an organisation of this size and would incur a significant cost. Julie Lindsay seconded the motion, and the motion was passed by majority.</p>	DC
4	<p>School Board update</p> <p>Gerri Hinkley, Vice Chair and Secretary of the board gave the school board update and explained the role of the school board.</p> <p>Some board terms have ended, and new board members elected, including some parents and staff, Gita Luiten remains as chair. Pleased to pass school review after addressing recommendations after last year's review and be back in the normal cycle of reviews - next one will be 2 years' time. New business plan was created last year. The board welcomes input on strategic direction and planning.</p>	GH
5	<p>Sports Team Support</p> <p>It is proposed to fund the Inter School Swim Team practice as follows;</p> <ul style="list-style-type: none"> Hire of UWA Crawley Pool and entry fee x 30 for 4 morning training sessions (\$1063.20) & 5 x breakfasts for 30 swimmers (\$756). At a total cost of \$1819.20. <p>It is proposed to approve funding for the end of year running club breakfast (last year's cost - \$150).</p>	PT

	The motion was moved to approve by Jenella Downing, seconded by Gerri Hinkley - motion passed by majority.	
6	<p>School Funding Request</p> <p>Principal Asher Dragun tabled school funding requests (as attached).</p> <ul style="list-style-type: none"> Line item 1 - Ipad Lease \$44,670 - Motion moved to approve by Jenella Downing and seconded by Lisa Glover- motion passed by majority. <i>Noted that in the future we could look at formalised, specific iPad sponsorship by a corporate partner.</i> Line item 2 - Online Maths Subscriptions \$7,500 - In place of previous Mathletics subscriptions. Previously charged directly to parents, but school is not supposed to fund in that way. Motion moved to approve by Orlaith Reid, seconded by Nicole Jeanneret, motion passed by majority. Line item 3 - ICT / Technology coaching for staff \$18,000 - Motion moved to approve by Steven Wells, seconded by Orlaith Reid passed by Majority. Line items 4-6 - Cowan Hall upgrade, Junior Play Area, Fort Upgrade / Buddy Bench. A motion was moved by Pippa Tilbrook and seconded by Emma Cook to not yet approve line items 4-6 yet, but keep on the agenda for future, and see what can be achieved with targeted fundraising. Motion passed by majority. 	PT
7	<p>WACSSO Fees</p> <ul style="list-style-type: none"> Approve payment of WACSSO fees of up to \$1200. <p>Motion moved to approve by Jane Jones, seconded by Meromie Briggs, motion passed by Majority.</p>	DC
8	<p>Fathering Project Registration</p> <ul style="list-style-type: none"> Payment (-approx. \$550) for Fathering Project Registration. <p>A motion was moved to refrain from paying the registration fee for the Fathering Project. It was discussed and decided that they can continue to meet as Freshie Dads and has P&C support for events but do not need to belong to the Fathering Project as value gained from the membership is minimal/nil now that group has been established. Motion moved by Steven Wells, seconded by Paul Patterson, motion passed by majority.</p>	DC
9	<p>Sundowners</p> <ul style="list-style-type: none"> Approve funding of the 2 annual sundowners (Term 4 2024, Term 1 2025) - up to \$3,000 total. <p>Motion moved to approve by Paul Patterson, seconded by Sarah Smith, passed by majority.</p>	PT
10	<p>Events Schedule</p> <p>Fundraising coordinator still required.</p> <p>No calendar in place yet for Freshie Dads or Fundraising so nothing to endorse. Emma Cook volunteered to be on the current fundraising committee.</p>	LR JJ
11	<p>General Business</p> <ul style="list-style-type: none"> Busy Bee's will be required in Cowan Kitchen & P&C Shed this semester. Will be calling out for helpers. Tuesday Treats coordinator (or team) still required for terms 2-4. Encouraging a group from years 1-2 to take it on. A successful, consistent fundraiser for the P&C that requires ~30 mins-1 hour of work per week. 	All
12	ELECTION	AD

	<p>The following people were elected to sit on the Executive Committee in the following roles.</p> <ol style="list-style-type: none"> 1. President - Pippa Tilbrook 2. Vice President - Jill Jensen 3. Treasurer - Daniel Czechowski 4. Secretary - Meromie Briggs 5. Executive committee members: Mischa Way, Christy Kemp, Meg Kirk, Emma Cook, Orlaith Reid, Julia Millar 6. Committees <ol style="list-style-type: none"> a. Fundraising Incl Second Hand Uniforms - Yet to be determined b. Scholastics - Christy Kemp c. Tennis Courts - Julia Millar 	
13	<p>Approval of new office bearers to authorise on bank account</p> <p>No new office bearers so no action required.</p>	PT
14	<p>Next Meeting and Meeting Close</p> <ul style="list-style-type: none"> • Exec committee will set a meeting schedule for the year to be circulated. Next meeting Term 2, Monday 13th May, 2024. <p>Meeting closed 7:40pm.</p>	MB