



FRESHWATER BAY PRIMARY SCHOOL

FRESHWATER BAY PRIMARY SCHOOL - P&C ASSOCIATION INC.

ANNUAL GENERAL MEETING

23rd February 2026 6pm

Tangney Hall

Attendees: Asher, Pippa Tilbrook, Beck MacLeay, Julia, Sarah Carney, Johanna Beaver, Pieter Olivier, Daniel Czechowski, Steph Bragg, Georgette Alliss, Michaela Gill, Dan Hunt, David Jones, Andrew Cawdry, Jane Keats, Emily Caseris, Cassie Kahl, Pippa Edwards, Ursula McKenna, Shameem Kasiri, Julie, Elaine Casey, Abbie Stuart, Laura Carroll, Orlaith Reid, Meromie Briggs, Margaret Kirk,

Item	Topic	Who
1	Pippa did acknowledgement of country Introduced the current committee round table Ratify minutes from previous meeting (3/11/25) - Pippa raised motion. Sarah seconded. Passed by vote.	PT
2	<u>Principal's Report</u> - See attached	AD
3	<u>Financial Report</u> - See attached * Election fundraising (state and federal in 2025) drove a lot of income as well as selling shipping containers & contents (not annual activities) * Spent less in 2025 than what was budgeted * \$13k assigned for spending. Project yet to be determined. Will be up to new committee and community to decide what to spend these savings on. * Financial contributions from parents has dropped from 2024 (driven by lower student numbers; good return rate ~80% and rely quite consistently on this source of income). * Regular background ticking items - Tuesday treats / second hand uniform shop - both good contributors * Expenditure - most of the things that money is spent on supports the school (e.g., Asher requests) or in some cases passion projects e.g., shade blinds. * Teachers have to declare gifts over \$100 (discussion on contribution to class gifts) * School building fund should hopefully be set up this year - delays from bank Q. Tennis courts - pay membership fee and get access to the courts throughout the year. Usually kicks up in September but suggestion to send some more info out earlier in the year. Q. WhatsApp community - ~12 months ago implemented the community structure. Suggestion that 2026 class reps/committee can work out how they want to run WhatsApp. PT mentioned that she has a template of a WhatsApp code of conduct and class rep position description that could be rolled out for the coming year. Motion raised to pay WACSSO \$1500 (P&C governing body and provide insurance) fees. Dan raised the motion. Pippa seconded and passed by majority.	DC
4	<u>School Board update</u> * Preparing new business plan for the school - targets around school performance. * First meeting for the year (25/2) * Looking at budget process and focus on academics * 5 parent reps on the board * PT - intend to hold a town hall information session night in Term 1 so people can come along and ask questions about how things work - board (operational matters), P&C (community, fundraising, support) and school admin - the 3 all work together.	

* PT - as an exec had a look at Asher's items against P&C cash on hand and the impact approving spend would have. See below table.

*. In a strong financial position to approve Asher's requests.

2026 Summary Forecast (Prepared by P. Tilbrook at Feb 2026 Exec Meeting)

	Current Position	
Cash Position	\$	135,136
Project Bucket - Toilets for Tangney	-\$	85,000
Project Bucket - #2	-\$	13,131
Total available cash	\$	37,005
Expected Income - Parent Contributions	\$	35,000
Expected Income - Fundraising	\$	30,000
		Round down: 385 students x 80% x \$125 \$50k in 2025 - \$20k for 2x elections
Forecast Net Position	\$	102,005
Financial Proposals	-\$	83,000
1. Buffer - bank balance	-\$	20,000
2. iPads	-\$	35,000
		Full cost
3. Subscriptions English	-\$	9,700
4. Maths	-\$	4,300
5. Staff learning	-\$	14,000
Proposed Net Position	\$	33,005

* Discussed that Asher presents wish list at start of each year and community can approve at AGM.

- 1) *iPad Lease*: Surveyed everyone at the end of last year for use of technology. Not a lot of appetite for BOD - lease new iPads for 4/5/6 and then use current for 1s/2s/3s - a couple of years old. Cost of 35k - annual lease.
 - Pippa raised motion to approve spending. Motion seconded by Cassie. Passed by majority
- 2) *Lexia subscriptions* - kids sit a placement test and it sets their learning for within the class. Can help plug gaps and help students accelerate.
 - Pippa raised motion. Motion seconded by Shameem. Passed by majority
- 3) *Decodable home readers (PP)* - last year bought for year 1 and 2. This year PP.
 - Pippa raised motion. Seconded by Julia and passed by majority
- 4) *3-6 Novel studies* - sets of books for each year group
 - Q. Asked about where books are sourced from? Do we consider amazon. Asher said usually use booktopia but do research to ensure best price.
 - Pippa raised motion. Motion seconded by Megan Smart. Passed by majority
- 5) *Matific subscriptions*- kids sit a placement test - maths concepts
 - Motion raised by Pippa. Seconded by Dave. Passed by majority
- 6) *Professional learning 2 x staff*- combination of course cost and teachers' relief
 - Coaching, come back to school. Quite recommended within the network.
 - Would ask for expressions of interest and it is 5 full days over the 9-month period
 - About 22 teaching staff. Probably look at fulltime staff first
 - Q. What percentage of teaching staff are permanent at freshie and would it only be for permanent staff. Predominantly permanent staff but some people on maternity leave. Check whose willing and able and go from there
 - Pippa raised motion. Seconded by Andrew. Passed by majority
- 7) *New playground* that the kids designed at the back of cube - quote \$125,000. Proposal for next big-ticket item - kids playground
 - Question about funky monkey bars - part of it
 - School can keep going ahead. Have quote and design can negotiate but its whether the P&C provides some support
 - HOLD on this project at this stage.

	<p>* Fundraising Update - first uniform store (\$800) and keen to run another one towards the end of term. * Umbrellas and raincoats being worked on in the background * Tuesday treats about to take off with Ursula and her team of year 2's * Year 1 just did the sundowner/picnic - nice turnout and cheapest sundowner had in history; new format was successful with no behaviour issues or damage to property. Q. On the mango sales - Jane wasn't sure the benefit from that yet. * Discussed re-advertising the Claremont opportunity - percentage goes back to the school - could be lucrative * P&C is a registered charity so large corporate organisations can give \$500 for volunteer hours - consider letting people know about this.</p> <p>- Fundraising schedule:</p> <table border="1" data-bbox="284 528 1211 770"> <thead> <tr> <th>Year Group Focal Point</th> <th>Responsible For</th> </tr> </thead> <tbody> <tr> <td>PP</td> <td>2026 Welcome picnic - Feedback at AGM</td> </tr> <tr> <td>Year 1</td> <td>Uniform Shop</td> </tr> <tr> <td>Year 2</td> <td>Tuesday Treats</td> </tr> <tr> <td>Year 3</td> <td>Parent Night</td> </tr> <tr> <td>Year 4</td> <td>Colour Run</td> </tr> <tr> <td>Year 5</td> <td>Choose / aths carnival bake sale</td> </tr> <tr> <td>Year 6</td> <td>Nil</td> </tr> </tbody> </table>	Year Group Focal Point	Responsible For	PP	2026 Welcome picnic - Feedback at AGM	Year 1	Uniform Shop	Year 2	Tuesday Treats	Year 3	Parent Night	Year 4	Colour Run	Year 5	Choose / aths carnival bake sale	Year 6	Nil	
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Year 4	Colour Run																	
Year 5	Choose / aths carnival bake sale																	
Year 6	Nil																	
7	<p><u>General Business</u></p> <p><i>Playground-</i> discussion on how much are we short? ~\$90k. Still have cash sitting in our account. Having a visible defined goal but can help the fundraising initiative a lot. Balance between escalating costs but also keeping the community on board and seeing things happen helps a lot. Recognition that playground may be a bit more desirable for sponsors</p> <p><i>Family Contribution</i> * P&C committee approves it. * School must submit the intended charges 2 months out from request (i.e. end of the year). * Considered amount in 2024/25. Similar to local schools and didn't want to lower it since it already has a high uptake (85%). However, also didn't want to risk putting it up (if not broke why change it). Discussed how some schools do a charge per family others have per child but caps at certain amount but keen to keep FWB simple. * FWB does not get much funding from DoE - based on Socio-econ status and demographics of students.</p> <p><i>Tennis Courts</i> Q. Why does tennis court membership go out in august? Could hit people up leading into the summer. * Need a new coordinator of tennis courts (previously Julia). Responsibility - managing memberships/advertising and checking people have the code. Ursula nominated to be coordinator. Comment that floorball could be money making opportunity</p> <p><i>Checked attendance (some representation from each year group) at the meeting:</i></p> <ul style="list-style-type: none"> ● Kindy ~5 ● Pre-primary ~5 ● Year 1s ~5 ● Year 2s ~11 ● Year 3s ~5 ● Year 4s ~4 (T5 no one has put their hand up to be class rep) ● Year 5s ~6 ● Year 6s ~2 	All																
12	<p>ELECTION</p> <ol style="list-style-type: none"> 1. President <ul style="list-style-type: none"> ● David Jones nominated. Passed by majority. 2. Vice President <ul style="list-style-type: none"> ● Dan Hunt nominated. Passed by majority. 3. Treasurer <ul style="list-style-type: none"> ● Dan Czechowski and Pieter Olivier nominated. ● Discussed Dan would be lead and Pieter 2IC - joint treasury & succession planning. 	All																

	<ol style="list-style-type: none"> 4. Secretary <ul style="list-style-type: none"> • Tom McCleery and Steph Bragg nominated. • Steph passed by majority vote (Tom nominated for Exec member). 5. Fundraising Coordinator <ul style="list-style-type: none"> • Georgette Alliss & Mikaela Gill nominated. • Both passed as majority. 6. Executive committee members voted in by majority: <ul style="list-style-type: none"> • Tom McCleery • Laura Carroll • Andrew Cawdry • Emily Caseris • Jane Keats 	
14	<p>Next Meeting and Meeting Close</p> <ul style="list-style-type: none"> • New exec committee to set meeting schedule for the year 	BM

P&C Principal's Report 23 February 2026

Staffing Update

We have welcomed several new staff into the school. Ms Mia Biglin is teaching Year 4 in Tangney 5, Ms Megan Green is teaching Year 5/6 in Tangney 1, and Mr Arvis Mena Lescaj returns to Music, alongside Ms Jocelyn Coleman.

Parent Information Sessions

Many thanks to all who attended the parent information session over the last two weeks. We had a good turn-out and it was nice to see home and school connecting. I hope that parents feel they were provided with an insight into what the school year looks like for their children and invite any feedback on the sessions.

On Entry and NAPLAN

The pre-primary students started the On Entry testing this week. This measures student's baseline skills in literacy and numeracy as they enter their first year of full-time schooling. Our Year 3 and 5 students will be sitting NAPLAN 11-20 March. The results will provide information about what each student can do to inform school planning, supporting teaching and learning programs. Parents will receive a report indicating their child's level of achievement later in the year.

Tangney Toilet Update

I am pleased to confirm that the Tangney Toilet project will proceed during the upcoming school holidays, allowing minimal disruption to teaching and learning. A huge thank you to the P&C for the fundraising efforts to achieve this project. This is possible predominantly through \$85 000 raised by the P&C, supplemented by a contribution of \$40 000 from the Department of Education. The school will cover all additional costs. I would like to sincerely acknowledge the generous support and collaboration of both parties in prioritising this important upgrade for our students.

School Review

Our Public-School Review is scheduled for later this term. In preparation, staff have been engaging in reflection on our Business Plan, student achievement data, and key improvement priorities against the domains assessed. This process has provided a valuable opportunity to acknowledge our progress while identifying areas for continued growth. On Thursday 19 March, the review panel will meet with members of our leadership team, staff, students, and selected community representatives to gain a broad understanding of our school's performance and future direction. We look forward to the review as a constructive and affirming process, and I will share the outcomes and recommendations with the Board once the final report is received.

Upcoming extra-curricular events

11/3 - 20/3 NAPLAN Year 3 & 5

19/3 School Review

20/3 T4 Assembly

23/3 & 27/3 School Photos

30/3 Student, Parent, Teacher Interviews

Asher Dragun

Principal, Freshwater Bay Primary School

FRESHWATER BAY PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INCORPORATED

FINANCIAL STATEMENT

for the year ended

31/12/2025

	ACTUAL				2025 BUDGET	
	RECEIPTS	PAYMENTS	NET	TOTAL	BUDGETED	BUDGET VARIANCE
FUNDRAISING ACTIVITIES				53,777	45,000	8,777
Colour Run		-1,104	13,131			
<i>Colour Dash Sponsors</i>	2,000					
<i>Colour Dash Shirt Sales</i>	1,733					
<i>Colour Dash Registration</i>	4,758					
<i>Colour Dash Prize Opportunity</i>	5,744					
Federal Election	13,796	-999	12,797			
Tuesday Treats	10,292		10,292			
State Election	6,713	-1,486	5,228			
Raffle	4,180	0	4,180			
Uniform Shop	3,486		3,486			
Parent Night	7,260	-3,964	3,296			
Athletics bake sale	865		865			
Mother's Day Market	1,879	-1,452	427			
House Coloured Caps	75	0	75			
PASS-THROUGH ACTIVITIES				0		
Year 6 Fundraising	2,576	-2,576	0			
Interschool Swimming Breakfast	430	-430	0			
OTHER INCOME				48,641		
Parent Contributions	42,476		42,476		45,000	-2,524
Membership Fees	23		23		0	23
Toilet block donations	460		460		0	460
Shipping containers sale	4,500		4,500		0	4,500
Café furniture sale	1,050		1,050		0	1,050
Other	132		132		0	132
NET INCOME				102,418	90,000	12,418
EXPENSES - STUDENTS BENEFIT				-61,470		
Principal's wishlist - iPad Lease		-45,000			-45,000	0
Principal's wishlist - English - letters and Sounds Phase Boxes		-2,000			-2,000	0
Principal's wishlist - English - Class sets novel units		-1,700			-2,000	300
Principal's wishlist - Online Maths Subscriptions		-4,248			-4,000	-248
Principal's wishlist - Mathematics resources		0			-2,000	2,000
Principal's wishlist - Phys Ed - KIDDO Early Childhood Program		-635			-1,000	365
Principal's wishlist - Music Instruments		-2,500			-2,500	0
Library book purchases		-713			-800	87
Sundowners	0	-1,533	-1,533		-2,705	1,172
2025 Year 6 Leavers Funding		-2,756			-4,176	1,420
2026 Year 6 Leavers Funding		0			-2,958	2,958
Interschool Swim Training		-144			-600	456
Art Club Posca Pens		-240			-245	5
EXPENSES - SCHOOL FACILITIES				-10,924		
Honour Boards		0			-1,500	1,500
Buddy bench plaque		-138			0	-138
Piano tuning		-330			-330	0
Fridge Removal		-350			0	-350
Shade blinds - Tangney x1, Kindy x3		-10,033			-12,000	1,967
Miscellaneous small scale projects in Term 4 2025		-74			-2,000	1,926
EXPENSES - OVERHEAD				-1,479		
WACSO Fees		-1,470			-1,200	-270
Bank Fees		-8			0	-8
TOTAL EXPENSES				-73,873	-87,014	13,142
TOTAL	114,427	-85,882		28,545	2,986	25,559

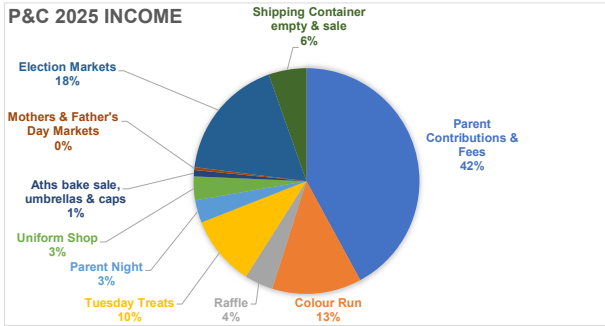
0 un deposited funds

CASH POSITION	31/12/2024	MOVEMENT	31/12/2025
P&C AC135	\$ 55,313.90		\$ 78,366.72
P&C AC143	\$ 33,758.52		\$ 56,769.32
Cash on hand			\$ -
Humanitix			\$ -
TryBooking	\$ 17,518.55		\$ -
TOTAL FUNDS - CURRENT BALANCE	\$ 106,590.97	\$ 28,545.07	\$ 135,136.04
PRIORITY PROJECT FUNDS SET ASIDE			
Toilets for Tangney			\$ 85,000.00
Project #2 (TBA)			\$ 13,131.00
NET FUNDS AVAILABLE			\$ 37,005.04

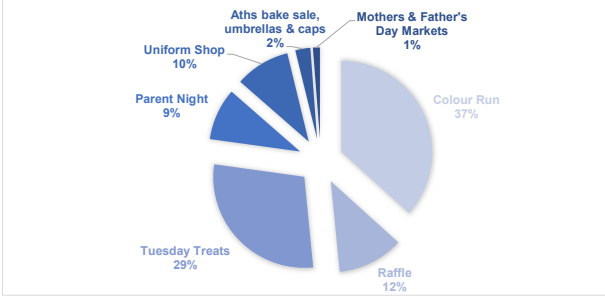
P&C Income

	2024	2025	Variance	2025	Variance
				Excl. Election/ Containers	
TOTAL INCOME	98,686	102,418	▲	78,843	▼
Parent Contributions & Fees	44,611	43,091	▼		
Fundraising	54,075	59,327	▲	35,752	▼
Colour Run	15,779	13,131	▼		
Raffle	10,500	4,180	▼		
Tuesday Treats	8,030	10,292	▲		
Parent Night	8,007	3,296	▼		
Uniform Shop	4,005	3,486	▼		
Aths bake sale, umbrellas & caps	2,995	939	▼		
Mothers & Father's Day Markets	2,409	427	▼		
Suncream	1,400	-	▼		
Carols & Other	950	-	▼		
Election Markets	-	18,025	▲		
Shipping Container empty & sale	-	5,550	▲		

P&C 2025 INCOME



P&C 2025 FUNDRAISING (BAU)



P&C Expenditure

	2024	2025	Variance
TOTAL EXPENDITURE	84,301	75,292	▼
iPad Lease	44,670	45,000	▲
Shade blinds (Tangney x1; Kindy x3)		10,033	
Online maths subscription	7,500	4,248	▼
Year 6s (leavers jackets & yearbooks)	4,434	4,176	▼
English resources		3,700	
Music instruments		2,500	
Sundowners	1,474	1,533	▲
Fees & miscellaneous	1,692	1,479	▼
Misc projects		1,131	
Library books		713	
KIDDO phys ed program		635	
Interschool swim training	532	144	▼
ICT/Tech coaching for teachers	18,000		
Cowan Hall Upgrade (furniture)	6,000		
Project Savings - T4T		\$ 85,000	
Project Savings - #2		\$ 13,131	

*Yr 6 expenditure not yet fully realised. This is the budgetted amount.

P&C 2025 EXPENDITURE (EXCL. IPADS)

